

REZONING CHECKLIST

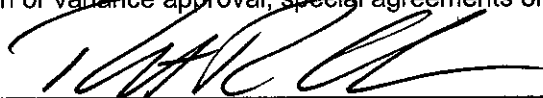
Project Name: Village of Catlett		Case Number:	
DOCUMENTATION REQUIREMENTS	YES	NO	N/A STATE REASON (Use separate sheet if necessary)
1. Completed Land Development Application with all property owners' original signatures and indication of current and requested zoning designations.	X		
2. Completed Fee Calculation Sheet with fee check.	X		
3. Preliminary SWM/BMP Checklist	X		
4. 15 copies of Conflict of Interest Statement	X		
5. 15 copies of Rezoning Plat and Concept Development Plan, folded and 15, 11"x17" reductions.	X		
6. 15 copies of Statement of Justification addressing the compatibility of the request with the adopted Comprehensive Plan and its goals and objectives	X		
7. Proffered conditions, photographs of property showing existing structures, terrain and vegetation (optional)	X		
8. Completed and signed checklist	X		
CERTIFIED ZONING PLAT REQUIREMENTS (See Section 16.2022 of Zoning Ordinance for more details)	YES	NO	N/A STATE REASON (Use separate sheet if necessary)
The Rezoning Plat shall show:			
1. Metes and bounds of all property lines, bearings and distances of each zoning district	X		
2. Total area of the property presented in square feet or acres	X		
3. Scale and north arrow	X		
4. Location of all existing buildings and structures	X		
5. Names and route numbers of all boundary roads or streets and the width of the existing right(s)-of-way	X		
6. Existing topography with a five-foot contour. Other contour intervals may be accepted as needed by the Director or his designated agent	X		
7. General vicinity map at a scale of 1 inch = 2,000 feet	X		
8. Seal and signature of person preparing the plat	X		
CONCEPT DEVELOPMENT PLAN REQUIREMENTS (See Section 16.2022 of Zoning Ordinance for more details)	YES	NO	N/A STATE REASON (Use separate sheet if necessary)
The Concept Development Plan shall include:			
1. Proposed land uses and their locations	X		
2. Proposed road network	X		

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CONCEPT DEVELOPMENT PLAN REQUIREMENTS (cont) See Section 18.202 of Zoning Ordinance for more details	YES	NO	N/A STATE REASON (if applicable)
3. General drainage pattern	X		
4. Location of open space	X		
5. Architectural renderings when required by a proffered condition. This requirement may be waived by the Director or his designated agent.	X		

CERTIFICATION OF APPLICATION SUBMISSION

Engineer or Surveyor's Signature I hereby certify that the above stated information is included in the attached Rezoning Plat application and accompanying materials. Further, I have included on the plat any conditions required by proffers of an approved rezoning, special exception or variance approval, special agreements or covenants.



Engineer or Surveyor's Signature

VIKA, INC.

Firm Name

11/16/09

Date

COUNTY CERTIFICATION OF APPLICATION SUBMISSION

Accepted _____ Rejected _____

Planner's Signature

Date

Revised March 2005